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**MEMORANDUM FOR: Director of Central Intelligence**

**SUBJECT: CIA-State Personnel Field Exchange Program**

1. I concur in the proposed reply to Mr. Armstrong's letter prepared by Colonel Baird.

2. I have discussed with Colonel Baird the need for establishing the number of officers from each office which the training program can annually absorb in order that each Assistant Director may plan ahead accordingly. Without this it will be extremely difficult to implement not only this proposal but other training programs which have already been established.

3. Recommendation: That you approve the following recommendation as guidance in the administration of this program:

The DD/I area offices will be given the first choice to fill any quota established in any given year for the State-CIA Field Exchange Program. The DD/I will have final word on whether offices under his supervision shall be assigned to this program.

JQR/mpb  
OIC-3 October 1952

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*submittal  
part of  
to div. of Training*

*See - Exec Act. - Area Familiarization*

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